

NOBLE COUNTY HEALTH DEPARTMENT

2090 N. State Road 9, Suite C
Albion, Indiana 46701

Telephone: (260) 636-2191
Fax: (260) 636-2192
Clinic Fax: (260) 636-3753

The following information is needed to size the Septic System. Please fill out and return to this office.

Pre-Application for: New - Repair/Replacement - Component -
Previous Permit Number: _____ Original System Date (Year) _____ (if known)

Applicants Information:

Owner/Agent: _____ Home Phone Number: _____

Address: _____ Work Phone Number: _____

City/State/Zip: _____ Cell Phone Number: _____

Installer Information (If Known):

Owner/Agent: _____ Home Phone Number: _____

Address: _____ Work Phone Number: _____

City/State/Zip: _____ Cell Phone Number: _____

Property Description: _____

Parcel ID Number: _____ Township: _____ Section: _____

Subdivision: _____ Lot: _____ Parcel or Lot Size: _____

Structure Description:

Number of Bedrooms: _____

Jetted Tub Greater than 125 Gallons Yes No If Yes # of Gallons: _____ And Capacity: _____

Number of Occupants: _____ Seasonal Yes No Year Structure was Built: _____

Garbage Disposal: Yes No Water Softener: Yes No Rental Property: Yes No

Water Supply Source: Private Well Community Water Source Other

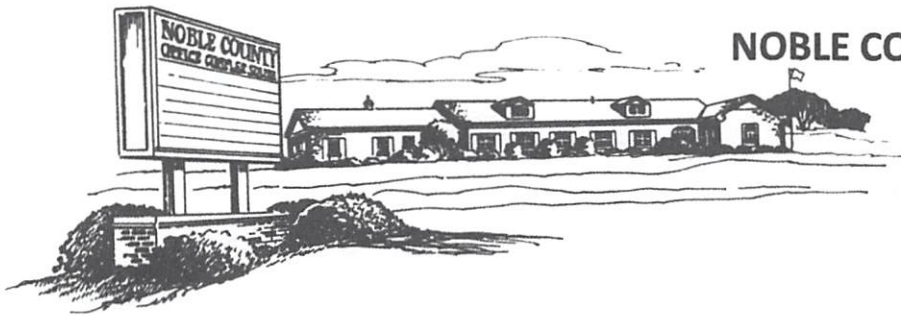
This application is not complete until an on-site Soil evaluation, which meets the requirements of Rule 410 IAC6-8.3-56, has been submitted.

I the undersigned, do now affirm under penalties of Perjury that the forgoing information and/or representations are true, and further do now certify that the On-Site Sewage System installation for the facility to meet the laws and codes of the State of Indiana and the Noble County Department of Health.

Date: _____ Signed: _____

For Internal Use Only:

Received Date: _____ Received By: _____



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Noble County Health Department Residential Onsite Sewage System Permitting Process

- 1) Complete a Noble County Onsite System pre-application form and return it to the Noble County Health Department. **ALL** applications must be accompanied by a plat of the property & legal description, and all applications for **new sites must** be accompanied by a set of floor plans for the home. All rooms in the home must be labeled and the number and placement of any jetted tubs with 125-gallon capacity or greater must be identified. The minimum lot size for approval of an onsite sewage system is 2 acres. Lots with less than 2 acres must have a variance granted by the Noble County Board of Health.
- 2) Contact the IRSS Certified Soil Scientist and set up an appointment for soils analysis. A list of IRSS that frequent Noble County may be obtained from the Noble County Health Department. A complete listing may be obtained at <http://oisc.purdue.edu/irss/roster.html>
- 3) Once the completed application **and** soils analysis report are received by the Health Department, the minimum requirements for your system will be mailed/emailed to you.
- 4) Take the minimum requirements to your septic design/installer. He / She will develop a set of detailed installation plans that must be submitted to the Health Department. The construction plan must address the limitations of the site and incorporate all of the items listed on the Noble County Plan Review Checklist Summary.
- 5) The system designer, homeowner, or homeowner's agent must submit the installation plans along with any other required paperwork (materials list, elevations, etc.) to the Health Department for review. The plan submitted must also include a plot of the property including landmark features such as roads, streams, ditches, field tiles, etc. A Drainage Clearance Form is required from the Noble County Surveyor's office.
- 6) the plans will be reviewed and a site visit may be made by Staff of the Noble County Health Department. The system designer must make required additions and/ or corrections to the plans as required by the Health Department. When the plans are approved, the Septic Permit may be issued. A permit fee will be due at this time. It is necessary to set an appointment with the NCHD for permit issuance. The permit must be displayed at the property in conspicuous place visible from the access road.

NOTE: While many contractors undertake these actions, it is ultimately the responsibility of the property owner to ensure that an onsite permit is obtained before an onsite system is installed, repaired, replaced and/or altered and to see that the onsite system is inspected and given final approval from the Health Department before it is utilized. The property owner is responsible for protecting the site of system installation before, during and after construction, maintaining the onsite system and reporting any problems to the Health Department in a timely manner. The property owner is the sole responsible party for the system function and maintenance. Site disturbance and poor installation practices are obvious reasons for system failure; however, properly installed systems can fail. Timely and quality maintenance are the keys to system longevity.

Please contact the Noble County Health Department at 260-636-2191 with any questions.

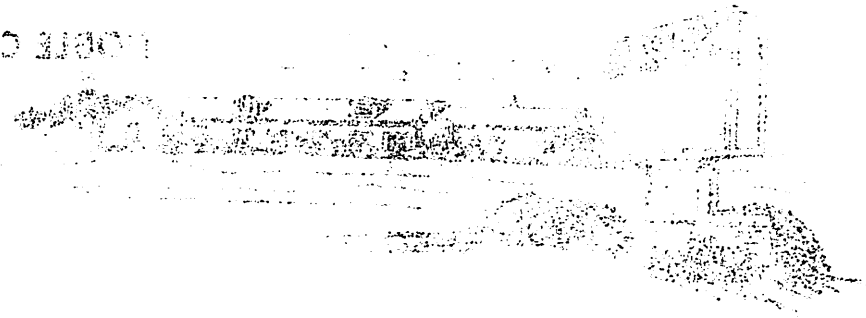
For Internal Use Only:

Received Date: _____ Received By: _____

NOBLE COUNTY HEALTH DEPARTMENT

1000 N. 2nd Street, Suite C
Albany, Indiana 47001

Telephone: (317) 938-3751
Fax: (317) 938-3752
Clinic Fax: (317) 938-3753



Noble County Health Department
Residential Onsite Sewage System Permitting Process

1) Complete a Noble County Onsite Sewage System permit application form and return it to the Noble County Health Department. All applications must be accompanied by a copy of the property's legal description and all easements for new lots must be shown and plat for all lots must be filed with the county recorder. All lots must be located and the number and location of any lot must be shown with the same accuracy as required by the state. The minimum lot size for a residential on-site sewage system is a lot with front lot area must have a minimum front lot area of 10,000 square feet.

2) Submit the completed application to the Health Department for review. A list of 100' setbacks from the property boundaries and the Health Department's location is available. A complete listing of setbacks is available on the Health Department's website.

3) Once the completed application and all required information is received, the Health Department will begin the permitting process for your system. The permit will be issued within 30 days of receipt of the application.

4) After the permit is issued, the permit holder must submit a detailed site plan to the Health Department. The plan must include the location of the system, the location of the septic tank, the location of the pump-out station, and the location of the treatment unit. The plan must also include the location of the system relative to the property boundaries and the setbacks.

5) The permit holder must submit a detailed site plan to the Health Department for review. The plan must include the location of the system, the location of the septic tank, the location of the pump-out station, and the location of the treatment unit. The plan must also include the location of the system relative to the property boundaries and the setbacks.

6) The plan will be reviewed and the permit may be issued by the Health Department. The permit holder must pay the permit fee and the permit will be issued. The permit holder must also pay the fee for the permit to install the system. The permit holder must also pay the fee for the permit to install the system.

NOTE: While many contractors undertake the installation of the system, it is ultimately the responsibility of the property owner to ensure that an onsite permit is obtained before an onsite system is installed. The permit holder must also pay the fee for the permit to install the system. The permit holder must also pay the fee for the permit to install the system.

Please contact the Noble County Health Department at (317) 938-3751 with any questions.

Approved Date: _____
Approved By: _____